

## **WILLIAMSON COUNTY EMERGENCY SERVICES DISTRICT #2 MINUTES OF THE REGULAR MEETING – August 21, 2025**

Williamson County Emergency Services District #2 held a regular meeting on August 21, 2025 at Sam Bass Fire Department Station 2, 16248 Great Oaks Drive, Round Rock, Texas and on-line at <https://meet.google.com/bub-odpp-zaz>.

### **Commissioners in Attendance:**

Commissioners present in person: Jordan Baltazor, President; Russell Strahan, Vice-President; Tim Hunsberger, Treasurer; Darryl Pool, Secretary; Trish Weiner, Assistant Secretary/Treasurer.

Meeting called to order at 7:00pm by Commissioner Baltazor. A quorum was present.

Pledge of Allegiance led by Commissioner Baltazor.

Public Comment: No member of the public requested to speak.

### **Action items**

ITEM 4: *Approve minutes of prior meeting(s).*

Motion to approve minutes of regular meetings held July 17, 2025 and August 7, 2025 as presented.

Motion: Baltazor      Second: Hunsberger      [Unanimous in favor]

ITEM 5: *Review bookkeeper's report and consent to: a) approval of payment of monthly bills and invoices and b) approval of monthly financial report.*

James Medack presented the District's monthly financial statements for July 2025 as prepared by the District's new financial management firm Medack & Oltmann plus invoices received since the board's 7/17/2025 meeting. Commissioners and Medack discussed the transition to the new firm and how best to present District reports. The \$1 finance charge on the District's credit card bill discussed at the board's 7/17/2025 meeting was reversed.

Motion to approve financial reports and invoices for July 2025 as presented.

Motion: Baltazor      Second: Hunsberger      [Unanimous in favor]

ITEM 6: *Review Sam Bass Fire Dept. bookkeeper's report from Margaret Nixon, CPA.*

SBFD Assistant Chief Amber Jordan presented SBFD's monthly financial statements, bills, and invoices for July 2025. She stated there was nothing out of the ordinary to report. There has been a delay in purchasing additional bunker gear as approved at the board's 7/17/25 meeting due to the equipment being updated. SBFD will be able to acquire improved equipment at no additional charge.

ITEM 7: *Public Hearing on the District's proposed 2025 Ad Valorem Tax Rate of \$0.10 per \$100 valuation.*

Commissioner Baltazor opened the meeting to hear comments from the public regarding the District's proposed 2025 property tax rate. No member of the public requested to speak. The public hearing on this subject was closed.

ITEM 8: *Discussion, take action, and Adoption of the District's 2025 Ad Valorem Tax Rate.*

Motion to increase the 2025 property tax rate by the adoption of a tax rate of \$0.100000, which is effectively a 7.73% increase over the 2024 tax rate.

Motion: Baltazor     Second: Hunsberger     [Unanimous in favor]

Commissioner Baltazor called for a roll call vote.

In favor: Baltazor, Strahan, Hunsberger, Pool, Weiner     Opposed: none  
[Motion passed by a vote of 5 in favor, 0 opposed]

Commissioner Baltazor will provide notice of the board's action to the Williamson County Tax-Assessor Collector tomorrow.

ITEM 9: *Discuss, take action, and Adoption of the District's FY2026 Budget.*

Commissioners continued review of the proposed 2026 budget in comparison to the 2025 budget. It was noted the proposed budget is likely to need to be amended in mid-2026 to account for sales tax revenue and acquisition of a ladder truck.

Motion to adopt the 2026 District budget as presented with revenues totaling \$5,633,135 and expenditures totaling \$7,755,717.

Motion: Baltazor     Second: Hunsberger     [Unanimous in favor]

The 2026 budget will be posted on the District's website.

ITEM 10: *Discuss and take action relative to the District's investment policy.*

Commissioner Weiner reported the District's legal counsel reviewed and approved the District's new investment policy. The only change in the policy is to substitute the District's President and Treasurer in place of Municipal Accounts and Consulting. Commissioner Hunsberger will prepare the District's quarterly investment reports.

Motion to adopt the District's investment policy.

Motion: Strahan     Second: Weiner     [Unanimous in favor]

[President Baltazor and Secretary Pool signed the policy in the presence of the board.]

ITEM 11: *Discuss and take action relative to District financial account controls.*

Commissioners discussed a new resolution authorizing TexPool to provide District investment services which would remove involvement by MAC.

Motion to contract with TexPool to provide the District with its investment services, to permit President Baltazor and Treasurer Hunsberger to make changes to the account, and to provide Medack & Oltmann with read-only access to the account.

Motion: Baltazor     Second: Weiner     [Unanimous in favor]

[President Baltazor and Secretary Pool signed the resolution in the presence of the board.]

ITEM 12: *Receive monthly operations report from Sam Bass Fire Department.*

a) *Receive monthly statistics report from Sam Bass Fire Department.*

SBFD Chief James Shofner presented abbreviated SBFD incident report data and activities for July 2025 plus comparison to prior years as prepared by SBFD Captain Corby Bryan.

The comprehensive report had previously been emailed to Commissioners. There was nothing

out of the ordinary to report. As expected, major construction on Sam Bass Road is causing the Station 3 average response time to be higher than prior to the beginning of the road project.

*b) Receive update on Community Outreach Program at Sam Bass Fire Department.*

SBFD Administrator Emma Replogle reported July events included SBFD personnel participating in three community 4<sup>th</sup> of July celebrations. The Boy Scout's annual pancake breakfast fundraiser was held at Station 2.

*c) Receive report and take action to station maintenance.*

SBFD Firefighter Jerad Rogers has been obtaining bids from roofing contractors to repair leaks at Station 2.

ITEM 13: *Discuss potential agenda items, location, time, and date(s) for future business meetings. (9/18/2025)*

Next regular meeting to be held September 18, 2025 beginning at 7:00pm at Sam Bass Fire Station 2.

**Adjournment:**

Motion to adjourn made at 8:08pm.

Motion: Strahan      Second: Hunsberger      [Unanimous in favor]

**“I attest that all the above information is true and correct to the best of my knowledge.”**

Submitted by Darryl Pool, Secretary, Williamson County ESD #2